



POSITION/TITLE: Press Helper - Flexographic

POSTION SUMMARY:

Produces high quality printed material using flexographic printing presses; complies with customer specifications for each job; meets or exceeds production goals and expectations for each job produced.

KEY JOB RESPONSIBILITIES:

- Efficiently perform job set ups meeting established quality criteria.
- Use of instrumentation and process equipment to aid in efficient change over's.
- Complies with customer specifications for each job, measuring bags as specified and checking quality as required.
- Meets or exceeds production expectations for each job produced while minimizing material waste.
- Complies with standard operating procedures, quality procedures and safety procedures (e.g. *Standard Operating Procedures for Press Operators, Press Troubleshooting Guide*)
- Accurately records production data as required.
- Reports any equipment issues or non-conforming product issues to supervisor.
- Cleans up press, returning inks and solvents to ink room, placing used shop towels in designated area.
- Assists with preventive maintenance.
- Ability to cross train and work on any printing press, or to work in other departments as needed.
- Assists in training other press helpers as needed.
- Other duties, as assigned.

REQUIRED KNOWLEDGE AND SKILLS:

- Ability to use a ruler or tape measure to measure in Imperial and metric increments. Must be able to measure to 1/16th of an inch and in millimeters.
- Capable of color match visually and using colorimetric instrumentation.
- Must have good trouble shooting skills.
- Ability to learn, navigate and use all proprietary company and equipment software.
- Good verbal and written communication skills.
- Ability to work effectively with customers and other employees.
- Must possess excellent skills in working in a team environment.

EDUCATION/WORK EXPERIENCE:

- High school diploma or equivalent
- Experience in manufacturing environment preferred.